

2018 PSWD Elementary/Family Winter Camp

Important Camper Information

★ Drop off time and Pick-up

Check-in will be held 12:30 pm—2:00 pm on Saturday, February 17, 2018. Please make sure your balance is paid in full before you arrive.

Please pick-up your camper between 11:00 am and 12:00 pm on Monday, February 21, 2018. The last meal served will be breakfast, so pack a snack or sack lunch for your hungry child. There will be no supervision provided after 12:30 pm on the day of departure. Attending the camp closing is an important part of the camp experience. Please do not pull your camper out of the closing. Coffee and restrooms are available at the lodge if you arrive before camper pick-up time.

★ **FORMS:** Be sure to have all the forms completed for your elementary camper, as well as attending family members. To insure a speedy registration process, please be sure to print and complete the following forms as they apply:

Camper Profile is required of ALL ELEMENTARY CAMPERS, grades K-6th, participating in programming. Please take a moment, sooner rather than later, to complete this form. This will help camp coordinators ensure that every camper has a full and rich camp experience. [Click here to go to the online Camper Profile form.](#)

Youth Code of Conduct is required of ALL youth campers 18 and under attending this camp

Release and Emergency Information Forms: Please complete all of the appropriate forms as described below:

- 1) If you are a parent/guardian attending and sharing a cabin with youth campers, use **Release and Emergency Information Form for Families attending Camp de Benneville Pines**
- 2) If your camper is staying independently at camp, or are youth staff 18 or under, use **Release and Emergency Information Form for Youth attending Camp de Benneville Pines**
- 3) If you are an adult staff member, use **Release and Emergency Information Form for Adults attending Camp de Benneville Pines**

★ PSWD Camping Ministries Staff

Our Camp is staffed by PSWD adult and youth volunteers. All staff are required to follow camp guidelines and behavior policies and will be held to the same accountability as all campers and site staff. Youth staff are required to fill out all camper forms, no exceptions. Adult staff are required to complete the Release and Emergency Information Form for Adults attending Camp de Benneville Pines, and will complete and sign the Code of Ethics and PSWD rules and Behavior forms at Camp Training.

★ Telephone & Electronic Devices

Time to UNPLUG! Electronic devices close campers off to enjoying new opportunities and for this reason we **strongly encourage campers to leave cell phones and other digital technology at home.** However, we understand that some families may need a line of communications; so sending a cell phone with a camper is a family decision. Please be aware that cell phone service on the mountain is spotty and may be unreliable, there is no available internet connection, and that **no cell phones or devices will be allowed during camp activities — they must be left in the cabins and used for family communication only.** Digital gaming, texting friends or other uses of “screen time” take campers away from the camp community and we are so looking forward to having your child’s presence and participation! If you have an emergency or need to contact your camper urgently, please call the camp office at (909) 794-2928 and leave a message, or call the Camp Director, Janet James, at (909) 435-6298.

✳️ Arranging Transportation

If your camper needs a ride to camp or you can offer another camper a ride, please send a message explaining your need or the area you can offer a ride to or from to the registrar via email (registrar@uucamp.org) or leave a message in the camp office (909) 794-1252. They will be happy to send your request and contact information out via an email message to other campers attending this event. Please make arrangements as soon as possible. Last minute rideshare requests are rarely fulfilled.

✳️ Health & Safety

Enclosed are several forms. **These forms must be filled out completely.** No camper may check-in without have **ALL** forms completed and signed by a parent or guardian. Please fill out the appropriate Release and Emergency Form. Three (3) choices are included in this packet. **NO EXCEPTIONS.** Campers without completed forms will NOT be allowed to stay at camp.

✳️ Snow and Snow Chains

It is the responsibility of the driver to carry chains when driving in the mountains during the winter months. It is also the responsibility of the driver to know how to install the chains to insure safe travel into and out of camp. Please read the enclosed information about winter travel to camp and come prepared.

✳️ De Benneville Pines Camp Policy

We are dedicated to providing a safe and fun community for youth, families and staff. Disruptive items and behavior threaten the peace and safety of the community. We, therefore, have rules that we ask all campers and staff to adhere to. Campers and staff are expected to abide by these rules or they will be sent home. Please review with your camper(s) the Youth Winter Camp Behavior Policies and the Camp de Benneville Pines Rules included in this packet, then have your camper(s) sign the Youth Code of Conduct Agreement. Parents need to sign the included Parent Accountability Statement. The guidelines and rules will be reviewed on the first day of camp.

✳️ Registration Refund Policy

Should your camper need to cancel prior to arrival for any reason, the \$75 deposit is non-refundable. If your camper needs to leave camp early for any reason, the full camp fee is non-refundable. No refunds will be made after the beginning of camp.

✳️ Theft and Missing Articles Policy

Neither the camp, nor its employees will be held financially responsible for any lost or stolen clothing, articles or money. Please send only used or worn equipment to camp. We encourage campers to leave valuable items and new clothing at home. Should your camper have a tendency to misplace things, please mark their name on all items. Any Lost & Found articles are held at camp for four (4) weeks and will be shipped at the owner's expense. All unclaimed Lost & Found items will be donated to local needy families.

If you need any further information, or clarification about these expectations and policies within this packet, please contact Geoff Anderla, Camping Ministries Director at pswcdcmd@gmail.com or (623) 252-5619.